

# **FINANCE COMMITTEE LEWISTON, MAINE**

**Minutes of  
April 14, 2008**

**PRESENT:** Chairman Roger Provencher, Ronald Paradis, Councilor Denis Theriault and Councilor Robert Reed

**ABSENT:** Stavros Mendros

Meeting was called to order at 5:02 p.m. by the Chairman Provencher.

On motion of Mr. Reed , seconded by Mr. Paradis it was

**VOTED:**

**(22-2008)** To dispense with reading of the minutes of the previous meeting dated March 10, 2008 and to accept and place them on file.

**VOTE: 4-0**

On recommendation of the Purchasing Agent and on motion of Mr. Reed, seconded by Mr. Theriault it was

**VOTED:**

**(23-2008)** To authorize Change Order #1 to the contract with T-Buck Construction on the Randall Road Pumping Station Improvements to provide for the cost of furnishing and installing three (3) switches and a credit for eliminating the wiring in a total amount of \$2,172.11.

**VOTE: 4-0**

On recommendation of the Purchasing Agent and on motion of Mr. Paradis, seconded by Mr. Reed it was

**VOTED:**

**(24-2008)** To ratify approval of Change Order #1 to the contract with Mechanical Services Inc. on the Police Facility Roof Air Conditioning Units to allow for a revision in the control system to the units resulting in a credit to the contract in the amount of \$1,566.

**VOTE: 4-0**

## **FINANCE COMMITTEE MINUTES**

**April 14, 2008**

On recommendation of the Purchasing Agent and on motion of Mr. Reed, seconded by Mr. Theriault it was

### **VOTED:**

**(25-2008)** To authorize Change Order #2 to the contract with Sargent Corporation on the Water Street CSO Storage Facility to allow for the elimination of wiring and meter for a single phase service resulting in a credit allowance of \$3,380.29.

**VOTE: 4-0**

At this time, the Committee considered a Waiver of Competition in order to award a contract for Construction Management of the Landfill Expansion Project to CMA Engineers of Portsmouth, NH. Although the request had been for a Waiver of Competition, it was also explained that CMA Engineers actually designed this Phase of the Landfill Expansion and as in most designed construction projects, the design engineer is in the best position to provide construction management services.

Councilor Robert Reed indicated that he reviewed the proposal along with the policy on Waiver of Competition and was not comfortable in awarding the contract to CMA Engineers without soliciting proposals from other qualified companies. Staff indicated that if the wishes of the Committee were to request formal proposals on this contract that we could certainly proceed in that direction in a manner that would not delay the construction project. After further discussion of the recommendation, the follow action was taken.

On motion of Mr. Reed, seconded by Mr. Theriault it was

### **VOTED:**

**(26-2008)** To deny the request for a Waiver of Competition to allow CMA Engineers, Portsmouth, NH, to act as Construction Management Consultants on the Landfill Expansion Project and to request that proposals be solicited from qualified engineering firms to provide the construction management services needed.

**VOTE: 4-0**

The Committee considered extension of six (6) various types of engineering services specialty contracts which had been awarded on a two (2) year basis, with the request being that the contracts be extended for an additional year to the contractors providing these services for the various disciplines.

## FINANCE COMMITTEE MINUTES

April 14, 2008

On recommendation of the Purchasing Agent and on motion of Mr. Reed, seconded by Mr. Paradis it was

### **VOTED:**

**(27-2008)** To authorize a one (1) year extension to the various types of engineering consulting services to the firms as indicated:

- HNTB (Westbrook) ..... Transportation Engineering & peer review
- Summit Environmental (Lewiston)..... Environmental Site Assessment
- Richardson Assoc. (Saco). .... Landscape Architecture
- Sebago Technics (Westbrook)... . General Civil Site Study, Environmental Permitting
- S W Cole (Bangor). .... Pavement Sampling & Testing on MDOT Projects
- Caswell Engineering (Brunswick)..... Structural Engineering

**VOTE: 4-0**

A request was made for renewal of the Master Service Agreement with Camp Dresser & McKee to provide consulting services associated with the Safe Drinking Water Act as well as the Clean Water Act compliance. Councilor Theriault indicated that he realized that the experience of Camp Dresser & McKee in providing these services to the City for a number of years has significant value however, he stated periodically proposals should be sought from other consultants who provide these services in order to have the comparison of the cost from other firms. It was indicated to the Committee that periodically the City has sought proposals for the services and in certain instances, such as the Clean Water Act Master Plan, it was awarded to another firm. Staff indicated that proposals could be sought in the future to compare qualifications of other firms to provide the services to the City on a cost effective basis.

On recommendation of the Purchasing Agent and on motion of Mr. Reed, seconded by Mr. Paradis it was

### **VOTED:**

**(28-2008)** To authorize the extension of the Master Service Agreement with Camp Dresser & McKee for Safe Drinking Water Act and Clean Water Act compliance for a one (1) year period.

**VOTE: 4-0**

## FINANCE COMMITTEE MINUTES

April 14, 2008

On recommendation of the Purchasing Agent and on motion of Mr. Reed, seconded by Mr. Theriault it was

### **VOTED:**

**(29-2008)** To award Bid LA 2008-001 on Water Treatment Chemicals for the Water Division to the low bidder meeting specifications on an item by item basis as follows:

<u>Vendor</u>	<u>Items</u>	<u>Est. Award</u>
JCI Chemicals	1: Gaseous Chlorine	\$37,500.00
Monson Chemicals	2: Flurosilicic Acid	31,950.00
Univar USA	3: Caustic Soda	37,479.00
	7: Sodium Hypochlorite	25,128.50
Harcros Chemicals	5: Aqueous Ammonia	16,120.00
	6: Sodium Hypochlorite	<u>8,850.00</u>
<b>Lewiston Total Award</b>		<b>\$157,027.50</b>

**VOTE: 4-0**

At this time, it was requested that two (2) members be appointed to serve on a Selection Review Committee for the City's Financial Audit proposals. Chairman Provencher and Ron Paradis volunteered to serve on the Selection Review Committee.

At this time the Committee discussed how it would address a recommendation to the Mayor and City Council on the Proposed Fiscal Year 2009 Budget. Chairman Provencher indicated that he had not had time to review the Budget recommendation and to suggest any recommendation that would be forwarded to the Mayor and City Council. It was agreed that the Chairman would review the Proposed Budget and forward a draft recommendation for the remainder of the members to consider prior to the next regular meeting.

### **VOTED:**

To adjourn at 5:45 p.m.

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Richard T. Metivier  
Clerk  
Finance Committee